



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, GOALPARA
(ELECTION BRANCH)



No.GEL. 6 /QUOTATION/2021/6

Dated Goalpara the ~~17th~~ Feb, 2021


SHORT NOTICE INVITING QUOTATION

Sealed Quotation affixing non refundable Court Fee Stamp of Rs 8.25 (Rupees Eight & Paisa Twenty Five) only are invited from the intending Registered Firms/Suppliers for **Supply of Stationery Articles** as per list attached herewith, to be required by the undersigned Office, will be received only at the drop box placed at the Election Branch up to 2 P.M.~~25/02/~~ 2021. This will be opened on the same date at 2:30 pm in the Office Chamber of Addl. Deputy Commissioner (Election), Goalpara in presence of the parties or their authorized representatives.

Encl: List as stated- 5 sheet.

TERMS & CONDITIONS

1. The rates of Quotation should be quoted in both figure and words.
2. The rates should be quoted inclusive of GST.
3. The Tender shall be accompanied with up-to-date certificate of Income Tax Return (Computerized Income Tax return).
4. The Tender shall be accompanied with self attested documents of PAN , Bank Passbook and valid GST Registration certificate.
5. The Tender shall be accompanied with valid and up to date Trade License issued from the Competent Authority.
6. The various stationary articles have to be supplied to the Election branch, Goalpara as and when required.
7. This Office gives no assurance to the L-1 bidder to award the work at his quoted rate, if the undersigned finds that the L-1 rate is on the higher side. The undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
8. Payment will be made only on receipt of fund from the Govt.
9. All supporting documents along with the quotation shall have to be self attested.
10. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.
11. Legal jurisdiction of any dispute within Goalpara district only.
12. If Supplier is unable to supply items at quoted price , they will be blacklisted.

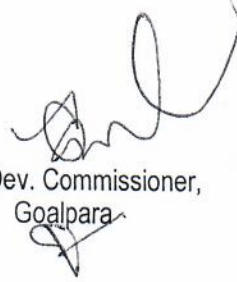

Dist. Dev. Commissioner,
Goalpara

Memo No.GEL.6 /QUOTATION/2021/ 6-A

Dated Goalpara the ~~17th~~ Feb, 2021

Copy to:

- 1) The Chief Electoral Officer, Assam, Dispur, Ghy-6 for favour of kind information.
- 2) The District Information & Public Relations Officer, Goalpara. He/She is requested to arrange and Ensure for wide publication in leading Assamese and English daily news paper of the State at the earliest.
- 3) The District Informatics Officer, Goalpara for uploading in the website and social media for mass publicity.
- 4) All Local Firms/Suppliers, Goalpara
- 5) Notice Board, DC's Office, Goalpara.
- 6) Notice Board, Election Branch, Goalpara.


Dist. Dev. Commissioner,
Goalpara