



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, GOALPARA
(ELECTION BRANCH)

SHORT NOTICE INVITING QUOTATION

Dated 1st August, 2018

No. GEL.86/QUOTATION/ 125 : Sealed quotation affixing non refundable court fee stamp Rs. 8.25 (Rupees eight & paisa twenty five) only are invited from the intending registered printing press for printing of draft Photo Electoral Roll (PER) corresponding to the Special Summary Revision of Photo Electoral Roll w.r.t 01.01.2019 as the qualifying date and will be received up-to **2.00 PM** of **13.08.2018**. This will be opened the same date at **2.30 PM** in present of the suppliers or his/her representatives.

Sl No.	Name of Item	Paper size	Paper quality	Type of printing	Quantity	Rate
1	Draft Photo Electoral Roll	A-4	75 GSM	Single side	Per page	
		A-4	75 GSM	Both side	Per page	

TERMS & CONDITION

1. The printing Press should be registered with Printing & Stationery Department, Government of Assam (supported by copy of Registration).
2. The rate should be quoted inclusive of cost of delivery to the Election Branch, DC's office, Goalpara.
3. The rate should be quoted in figures & words.
4. The rate should be quoted inclusive of all taxes.
5. The rate should be quoted inclusive supply of paper.
6. The quotation shall be accompanied with up-to-date certificate of income tax return (Computerized income tax return acknowledgement) and VAT/GST Clearance certificate.
7. The quotation shall be accompanied with PAN/TIN/GRN/Trade Licence/ Bank Account with FSC number. Self attested copy of the documents should be furnished.
8. Requirement of item to be supplied in stipulated time with inclusive cost.
9. The office gives no assurance to L-1 bidder to award the work at his/her quoted rate. The undersigned reserved the right to accept or reject any quotation without assigning any reason thereof.
10. Payment will be made only on receipt of fund from the Government.
11. Minor mistakes in bid may be ignored by authority in order to give chance to genuine bidder and better price for this office.
12. Any Corrigendum will be published on website only.

Sd/-


Deputy Commissioner &
District Election Officer
Goalpara.

Dated 1st August, 2018

Memo No. GEL.86/QUOTATION/ 125 (A)

Copy to :

1. The Chief Electoral Officer, Assam Sachivalaya, Dispur, Guwahti-06 for favour of kind information.
2. The Dist. Information & Public Relation Officer, Goalpara. She is requested to arrange for wide publicity and also arrange to make wide publicity of the same through a leading daily newspaper.
3. The Finance & Accounts Officer, Goalpara for information & necessary action.
4. The District Informatics Officer, NIC, Goalpara with a request to upload on website.
5. All Local Printing Press, Goalpara.
6. Notice Board, DC's office, Goalpara.


Deputy Commissioner &
District Election Officer
Goalpara.