



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
GOALPARA (ASSAM)
(NAZARAT BRANCH)

☎ 03663-240030, 03663-240028

FAX-03663-240314

e-mail: dc-goalpara@nic.in

NOTICE INVITING QUOTATION

No.GNZ. 32/2017/109

Dated 21st May,2018

In cancellation of rates evaluated subsequent to NIQ floated vide No. GNZ.32/2017/90, dated 13-03-2018, sealed quotations affixing court fee of Rs. 8.25 (Rupees Eight and Twenty Five Paise) (non-refundable) only are invited from the intending firms/suppliers for printing/photostat works (**not photo electoral Roll**) as per specification mentioned below. Quotations will be received till **02:30 P.M. of 28-05-2018** at office of the Deputy Commissioner, Goalpara and will be opened on the same day (**28-05-2018**) at **03:00 P.M.** in presence of proprietor of firms/suppliers or their authorized representative.

- Quotation should contain the following particulars.

Name of Firm/Supplier	Particulars	Rate (inclusive of all taxes) (in Rs.) (per page)		
		1 (one) copy	100 (one hundred) copies	1000 (one thousand) copies
	Printing of A-4 size paper (single side)	(Rate)	(Rate)	(Rate)
	Printing of A-4 size paper (both sides)	(Rate)	(Rate)	(Rate)
	Printing of Legal size paper (single side)	(Rate)	(Rate)	(Rate)
	Printing of Legal size paper (both sides)	(Rate)	(Rate)	(Rate)
	Photostat of A-4 size paper (single side)	(Rate)	(Rate)	(Rate)
	Photostat of A-4 size paper (both sides)	(Rate)	(Rate)	(Rate)
	Photostat of Legal size paper (single side)	(Rate)	(Rate)	(Rate)
	Photostat of Legal size paper (both sides)	(Rate)	(Rate)	(Rate)

Terms and conditions:-

1. Quotation must be accompanied with Bankers Cheque/Demand Draft for an amount of **Rs. 2,000.00** (Two thousand) only as security money/EMD to be drawn in favour of Deputy Commissioner, Goalpara. Except the selected bidder (s), the EMD will be returned to all other bidder (s).
2. Firms/Suppliers should possess a valid registration certificate.
3. Self attested copies of records/documents relating to Registration of PAN, up-to-date income tax clearance certificate, Trade licence GST IN etc. should be furnished along with the quotation.
4. Rate(s) should be inclusive of all taxes admissible, taxes like GST/Income Tax as applicable will be deducted at source from the bill amount.
5. Rate (s) once accepted will be treated as final and no alternation or modification will be entertained and will remain valid for 1 (one) year from the date of application. However, the authority reserves the right to alter/modify rate (s) as per procedure, in case of necessity. Mere surrendering of bid claims before expiry of stipulated time may cause suitable administrative action against the firm(s)/supplier (s) including forfeiture of security deposit/EMD.
6. Authority is not bound to accept the lowest rate and reserves the right to accept/reject any/all quotations without notice and assigning reasons thereof.
7. Bill will be considered for payment as per procedure subject to availability of fund.
8. Paper will be supplied by the bidder.

(Ghanshyam Dass, IAS)
Deputy Commissioner,
Goalpara

Dated 21st May,2018

Memo No. GNZ. 32/2017/109 (A)

Copy to :-

1. The Sub Divisional Officer (Sadar) & i/c Nazarat Officer, Goalpara for information and necessary action.
2. The Finance & Accounts Officer, Goalpara for information and necessary action.
3. The Election Officer & Branch Officer, Nazarat for information and necessary action.
4. The District Informatics Officer, NIC, Goalpara for uploading this notice in website/facebook of District Administration, Goalpara immediately.
5. Notice Board, DC's office, Goalpara.

(Shyamanta Rabi Bara, ACS)
Sub-Divisional Officer (Sadar) &
i/c Nazarat Officer,
Goalpara