



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, GOALPARA.
(NAZARAT BRANCH)

☎ 03663-240030, 03663-240028 FAX-03663-240314 e-mail: dc-goalpara@nic.in

No.GNZ. 32/2017/02

Dated 9th January, 2018

NOTICE INVITING QUOTATION

Sealed quotations affixing court fee of Rs. 8.25 (Rupees Eight and Twenty Five Paise) only are invited from the intending suppliers/contractors for supply of the following items. Quotations should be submitted by **02:30 P.M. on 17th January, 2018**. Quotations will be opened at **03:00 P.M. on 17th January, 2018** in presence of bidders or their authorized representatives and members of Purchase Committee constituted vide Notification No. GNZ. 32/2017/01, dated 21-12-2017.

Sl. No.	Name of items/Cartridge Model	Quantity
1	Image King 925	As and when required
2	Image King 88A	As and when required
3	Image King 303	As and when required
4	Image King 12A	As and when required
5	Image King 05A	As and when required
6	Image King 75A	As and when required
7	HP 45A (Original)	As and when required
8	Image King 55A	As and when required
9	ProDot PHL278A	As and when required
10	HP Laserjet Original CC388A/88A	As and when required
11	ProDot PLH2612A	As and when required
12	Prodot PLH 26128	As and when required
13	Prodot UV505A	As and when required
14	ProDot PLH388A	As and when required
15	ProDot PLH 88Univ	As and when required
16	HP Original 55A	As and when required
17	Canon NPG 28 (Photostat tonner)	As and when required
18	Cannon NPG 29 (Photostat tonner)	As and when required
19	Photostat/copier paper (75GSM) A-4 size	As and when required
20	Photostat/copier paper (75GSM) Legal size	As and when required

Terms and conditions :-

1. Contractors/Suppliers should possess a valid registration certificate.
2. Attested copies of records/documents relating to Registration of PAN, up-to-date income tax clearance certificate, Trade licence GST IN etc. should be furnished along with the quotations.
3. Records/documents in support of experience, if any may be furnished along with quotation.
4. Rate(s) should be inclusive of all taxes admissible, taxes like GST/Income Tax as applicable will be deducted at source from the bill amount.
5. Rate (s) once accepted will be treated as final and no alternation or modification will be entertained and will remain valid for 1 (one) year from the date of application. However, the authority reserves the right to alter/modify rate (s) of any/all items as per procedure, in case of extreme necessity.
6. The authority is not bound to accept the lowest rate or any quotation and reserves the right to accept/reject any quotation without notice and assigning reasons thereof.
7. The Supplier/Contractor must have the capacity to deliver the items against the order placed within 7 (seven) days from the date of receipt of orders, otherwise, the supply order will be treated as cancelled automatically.
8. Bill will be paid against supplied item (s) as per procedure subject to availability of fund.
9. Quotation relative to MRP will be rejected.

(Ghanshyam Dass, IAS)
Deputy Commissioner,
Goalpara.

Dated 09-01-2018

Memo No. GNZ.32/2017/02 (A)

Copy to :-

1. All Members of Purchase Committee for information and necessary action.
2. The District Informatics Officer, NIC, Goalpara for uploading this notice in website of District Administration, Goalpara immediately.
3. Notice Board, DC's office, Goalpara.

Deputy Commissioner,
Goalpara.